

**THE INDIANA CHAPTER OF THE SPECIAL LIBRARIES ASSOCIATION  
BOARD OF DIRECTORS MEETING, MARCH 31, 2004  
MINUTES**

The meeting began at 4:00 p.m. at the Legacy Fund Center. In attendance: Mary Johnston, Diane DeSante, Shelley Arvin, Jane Potee, Randall Halverson and Nancy Michael.

Minutes of the Nov. 12, 2003 Board Meeting have been approved electronically.

Updates from the board:

**Archives:** See attached update from Ellen Summers. The question arose about whether there are SLA rules around archives.

**Membership:** Megan Sapp was not present and did not submit a written update. No one present knows the status of the new membership packet.

**Outreach:** Randall Halverson updated the group on Outreach activities. See attached update.

**Programming and sponsorship:** Shelly Arvin and Jane Potee discussed future meetings. April 27, 2004 – Dr. Gilmore will discuss the Science Alliance. In June there will not be a formal meeting. Jane has some ideas (Librarians in the media, Indianapolis Indians game, Karaoke, CE course, SLA seminar) and is soliciting more. There will be a July board meeting to pass leadership from the current board to the newly elected board. It was agreed that another person on the planning committee would be helpful.

**Mentoring:** See attached update from Margaret Hentz.

Thanks to Swets and C. Berger for sponsoring tonight's meeting. Please let Jane know if there are any other vendor representatives that we can ask for sponsorship.

**Agenda items:**

New chapter governing document was presented. (See attached document). Our previous by-laws need to be compared to the new document to determine if the current document needs any additions. Not everything needs to be included in the by-laws. Joyce Beard had previously expressed interest in reviewing the by-laws. Mary Johnston will contact her. Diane DeSante volunteered to work on the review also.

SLA unveiled a new visual identity on February 27 (as approved by board of directors in Albuquerque) to have the Association do business as SLA. SLA HQ has updated the Association's current logo, installed the acronym as its name, created a new tag line set and is asking for chapter compliance by April 30, 2004. Diane DeSante will follow up.

The meeting adjourned at 5:00 p.m.  
Minutes submitted by Nancy Michael, secretary.

**InSLA Archives Update**  
**March 31, 2004**  
**By Ellen Summers**

With the help of Randall Halverson, I have been in contact with Dean Shaw of IU Bloomington SLIS about the discovery of some InSLA documents. Dean Shaw has sent the documents to me. I also have received some additional documents, particularly SLANT issues from Elizabeth Hanson for the archives.

I feel my next focus should be on a location for the archives. There has been some discussion that Elizabeth Hanson at the SLIS library (Bloomington) may be willing to house the archives, but other options need to be explored as well. Any thoughts or suggestions are welcome.

Once a location is pinned down, then I believe we will be in a better position to identify and gather the various collections and process them into a working archives.

**InSLA Outreach Update**  
**March 31, 2004**  
**By Randall Halverson**

The goal is to focus on the visibility of special librarianship, promote the profession as a whole, provide greater networking opportunities for all special librarians in Indiana and provide greater efficiencies through partnerships.

**InSLA Outreach Committee**

- Cheryl Niemeier (chair)
- Lisa Greer Douglass (SLIS outreach)
- Randall Halverson (economic initiatives)
- Margaret Hentz (mentoring)
- Mary Johnston (member-at-large)

**InSLA representatives for specific initiatives:**

- Indiana Digital Library – Ellen Summers, Cheryl Niemeier
- Indiana State Library Advisory Council – Mary Johnston
- Inspire Advisory Task Force - Susan Wheeler
- Mentoring – Margaret Hentz (see attached report)
- Museum collaboration - ? (just getting started)
- Science Alliance - Randall Halverson

**MENTORING PROGRAM UPDATE**  
**FOR INDIANA CHAPTER OF THE SPECIAL LIBRARIES ASSOCIATION**  
**By Margaret B. Hentz**

The mentoring program for the Indiana Chapter of the Special Libraries Association (SLA) was started in 2002 when a survey of the chapter members indicated that there were quite a few experienced information professionals in the chapter who have knowledge and skills that could be transferred to those new to the profession. The Chapter's board thought that a mentorship program would be an important mechanism for facilitating this exchange among members.

Guidelines for the chapter's mentorship program were developed based on guidelines issued by the national Special Libraries Association and a mentorship program developed by the PAM Division of the SLA. A program description and application form for mentors/mentees was developed and distributed to the chapter's members via the listserv, website, and newsletter.

